REDIAL A NUMBER

To call the last dialled number:
- Press 🔄 twice when the phone is idle to dial the last dialled number.

To call a previously dialled number:
1. Press 🔄 to enter the Placed Calls list.
2. Press ⏶ or ⏷ until you reach the desired entry in the list.
3. Press 🔄 or the **Send** soft key to place the call.

MUTE OR UN-MUTE A CALL

- Press 🎤 to mute or un-mute an active call.

FORWARD A CALL

1. When the phone is idle, tap 🔲.
2. Select **Call Features** and then **Call Forward.**
3. Select the desired forward type: **Always Forward, Busy Forward,** or **No Answer Forward.**
4. Enter the destination number you wish to forward calls to.
- For **No Answer Forward,** tap the **After Ring Time** pull-down list and tap the desired ring time.
- Press the **Save** soft key to accept the change.

CREATE A CONFERENCE CALL

1. Press the **Conference** soft key during an active call.
2. Enter the extension or external number of the second party, then press the **Send** soft key.
3. Press the **Conference** soft key again when the second party has answered the call.
- All parties are now joined in the conference call.

PLACE A CALL ON HOLD & THEN RESUME THE CALL

To place a call on hold:
- Press 📵 or press the **Hold** soft key during an active call.

To resume a call from hold:
- Press 📵 or press the **Resume** soft key when a call is on hold.

If there is more than 1 call on hold:
- Press ⏶ or ⏷ to select the desired held call, then press 📵 or press the **Resume** soft key to retrieve the desired call.
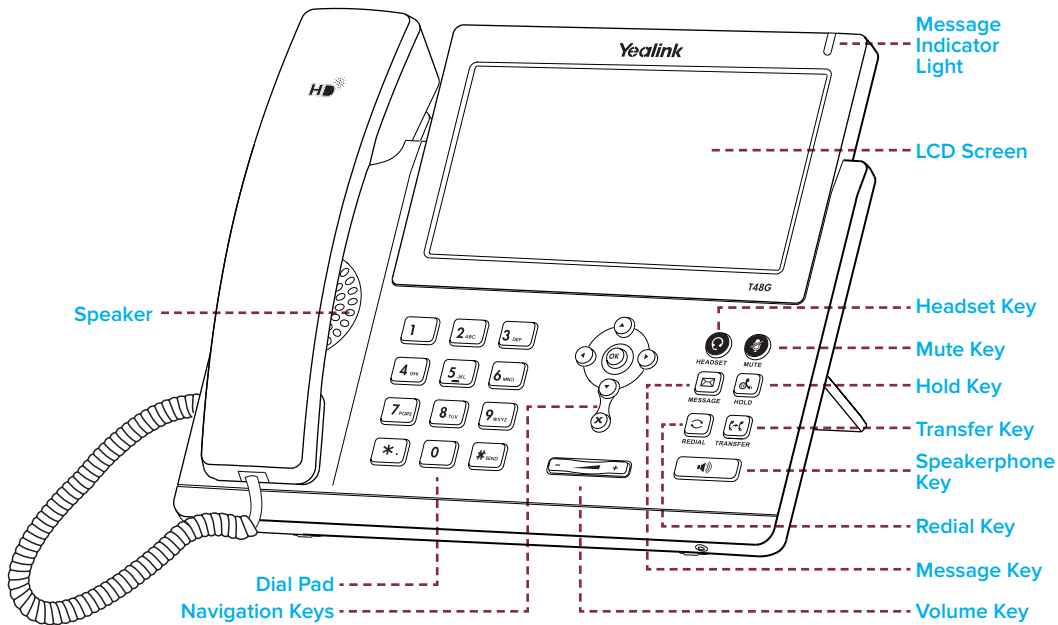
Yealink SIP-T48G
Ultra-elegant Gigabit IP Phone

Quick Reference User Guide

Layout & Features:

- Message Indicator Light
- LCD Screen
- Headset Key
- Mute Key
- Hold Key
- Transfer Key
- Speakerphone Key
- Redial Key
- Message Key
- Volume Key
- Speaker
- Dial Pad
- Navigation Keys

How to:

PLACE A CALL

Using a handset:
1. Pick up handset.
2. Enter number and press the **Send** soft key.

Using a headset:
1. With the headset connected, press 🎧 to activate headset mode.
2. Enter number and press the **Send** soft key.

Using speakerphone:
1. With the handset on-hook, press 🔊.
2. Enter number and press the **Send** soft key.

> ⚠️ You can alternate between headset, speakerphone and handset by pressing the corresponding key.

ANSWER/END A CALL

Using a handset:
- Pick up handset / Return handset or press **End Call** soft key.

Using a headset:
- Press 🎧.

Using speakerphone:
- Press 🔊.

TRANSFER A CALL

Blind Transfer - The call is transferred directly without the need to announce the caller:
1. Press 📞 or the **Transfer** soft key during the active call, the call is then placed on hold.
2. Enter the receiving number you want the call transferred to and press #SEND.
3. Press 📞 or the **Transfer** soft key.

Attended Transfer - Allows you to announce the caller prior to releasing the call:
1. Press 📞 or the **Transfer** soft key during the active call, the call is then placed on hold.
2. Enter the number you want to transfer to and press #SEND.

When the second party answers, announce the call and then press 📞 or the **Transfer** soft key.

ACCESS VOICEMAIL

1. Tap 📼 and then tap the **Connect** soft key, or press ✉.
2. When prompted, enter **PIN-Code** and press #SEND.
- For new messages, press 1.
- For saved messages, press 2ABC.
- For advanced voicemail settings, press 5JKL.

MANAGE CALL HISTORY

1. When the phone is idle, tap 📞 and then select the desired call list on the left.
2. Tap ▲ or ▼, or press ▲ or ▼ to scroll to the desired page.
- Tap ⓘ after the desired entry for the following:
  - Tap **Send** to place a call.
  - Tap **Add** to add the entry to the local directory.
  - Tap **Edit** to edit the phone number of the entry before placing a call.
  - Tap **Blacklist** to add the entry to the blacklist.
  - Tap **Delete** to delete the entry from the list.

ADD A NEW CONTACT

1. When phone is idle, tap 👤 and then tap the desired group on the left.
2. Tap **Add.**
3. Enter the contact's **Name** and **Number.**
4. Tap **Save** to accept the change.