



# MANAGED IT SITE AUDIT

## WHAT TO EXPECT

If you elect to take a Managed IT Site Audit, we'll come out and comprehensively audit your IT infrastructure, software, policies and processes.

The Managed IT Site Audit is complementary when purchasing our Fully Managed package on a 36 month term for the entire environment, and is highly recommended with our other Managed IT package levels.

## ON THE DAY

We'll schedule in a date and time for one of our technicians to visit your site to perform the site audit.

Once complete, we'll collate and analyse the data into a comprehensive report. Then we'll schedule in a time to come back out and discuss where we believe your strengths lie, and what improvements we can make on commencement of your Managed IT services package with Telair.

## WHAT WE'LL AUDIT

### High-Level Overview

First we'll conduct a high-level overview, including obtaining information about your organisation, business units, users, servers, databases, backup & disaster recovery strategy plus other details relating to telecommunications service provider and other IT supplier/vendor services and agreements etc.

### Overall Network Layout

We'll check all devices connected to the LAN, their IP addresses, sub networks (subnets) and any other numbering conventions in use. On completion, a comprehensive network map and floor plan is provided.

### Users & Computer Systems

We'll check all desktops, monitors, laptops, and servers (physical/virtual) and other assets; including users/groups, applications, operating systems, group policies, licensing and physical hardware.

### Building Details

We'll check information relating to your building, such as if it's standalone or part of a campus, heritage listings, age, levels in use, if there's backup power, plus the location of data services, patch panels, phone systems, servers and communication rooms/cabinets.

### Network/Telephony Infrastructure

We'll check all switches, routers, racks, phone systems and handsets/softphones, including total/available capacity plus current device, configuration, and warranty details.

### Security & Support

We'll check your Firewall, Antivirus and Wifi security, in addition to support requirements and contact details for each different system and service vendor.





## CONTACT US

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